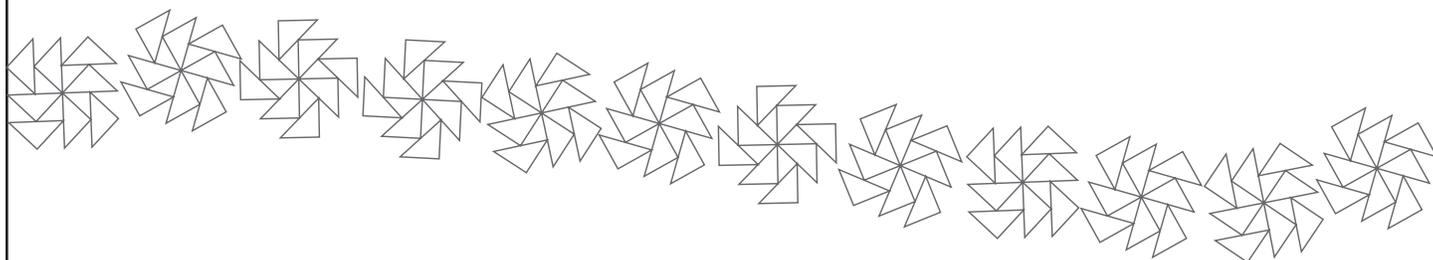


Using Zoom

for Kindred's virtual Annual General Meeting

Participant Guide



www.kindredcu.com | info@kindredcu.com

**BANKING
WITH
PURPOSE**

Registering for Zoom in Four Simple Steps

1. Visit URL

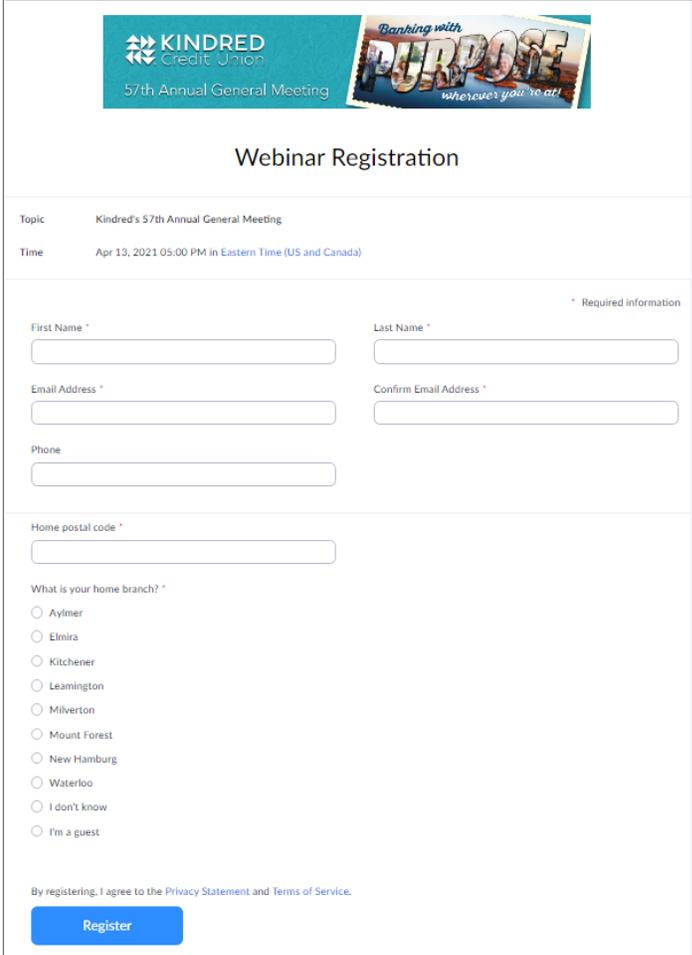
https://kindredcu.zoom.us/webinar/register/WN_3vD2JirrSLOUfNx3omrg3w

The image to the right shows you what will appear.

2. Enter your information

Please enter your phone number, even though it's not a mandatory field, in case we need to reach out to verify your membership.

3. Click 'Register'



The screenshot shows a registration form for Kindred's 57th Annual General Meeting. At the top, there is a banner for Kindred Credit Union with the text "Banking with PURPOSE wherever you're at!". Below the banner, the title "Webinar Registration" is centered. The form includes the following fields and options:

- Topic: Kindred's 57th Annual General Meeting
- Time: Apr 13, 2021 05:00 PM in Eastern Time (US and Canada)
- First Name * (Required information)
- Last Name *
- Email Address *
- Confirm Email Address *
- Phone
- Home postal code *
- What is your home branch? * (Radio button options):
 - Aylmer
 - Elmira
 - Kitchener
 - Leamington
 - Milverton
 - Mount Forest
 - New Hamburg
 - Waterloo
 - I don't know
 - I'm a guest

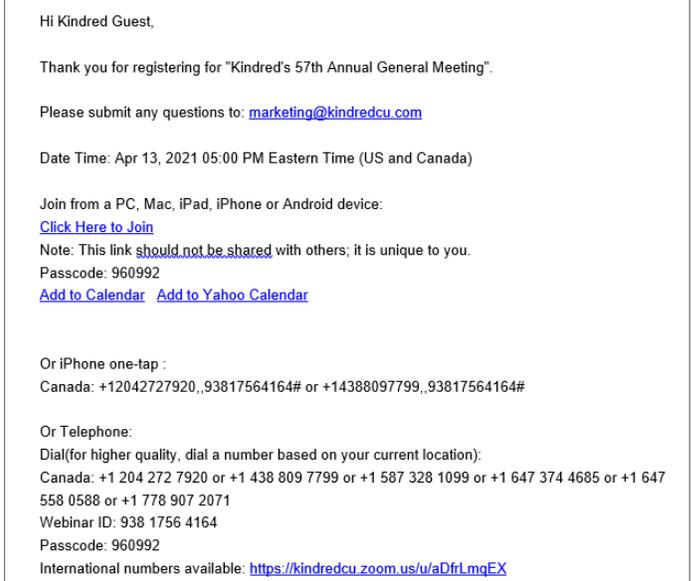
At the bottom, there is a blue "Register" button and a link to the Privacy Statement and Terms of Service.

Your registration is complete!

Next steps

You will then receive an **email confirmation** with the meeting details. Remember to **keep it handy** or copy it into your calendar, **you'll need this to join our meeting on April 13.**

It will look something like the image to the right. Notice that the link to join the meeting is in this confirmation.



The screenshot shows an email confirmation for the webinar registration. The content is as follows:

Hi Kindred Guest,

Thank you for registering for "Kindred's 57th Annual General Meeting".

Please submit any questions to: marketing@kindredcu.com

Date Time: Apr 13, 2021 05:00 PM Eastern Time (US and Canada)

Join from a PC, Mac, iPad, iPhone or Android device:
[Click Here to Join](#)

Note: This link ~~should not be shared~~ with others; it is unique to you.
Passcode: 960992
[Add to Calendar](#) [Add to Yahoo Calendar](#)

Or iPhone one-tap :
Canada: +12042727920,,93817564164# or +14388097799,,93817564164#

Or Telephone:
Dial(for higher quality, dial a number based on your current location):
Canada: +1 204 272 7920 or +1 438 809 7799 or +1 587 328 1099 or +1 647 374 4685 or +1 647 558 0588 or +1 778 907 2071
Webinar ID: 938 1756 4164
Passcode: 960992
International numbers available: <https://kindredcu.zoom.us/j/aDfLmgEX>

Time to join the meeting

You can join the meeting up to 15 minutes prior to the start at 5:00 p.m. on April 13, 2021 and you will be placed into a waiting room.

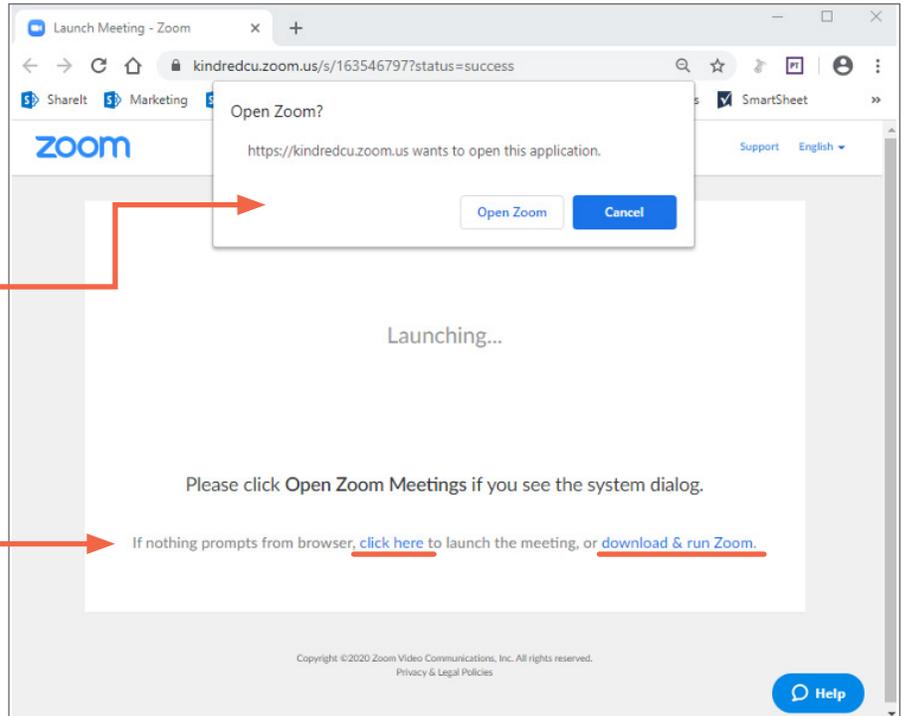
What you'll need:

A strong wifi connection and a desktop computer or laptop will give you the best experience. If using a tablet or smart phone, you may be required to download the Zoom app. The instructions below are for use of a desktop computer or laptop.

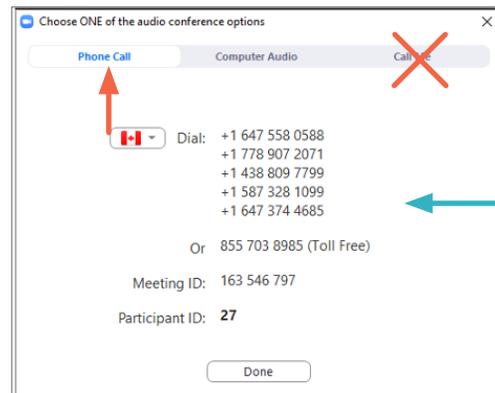
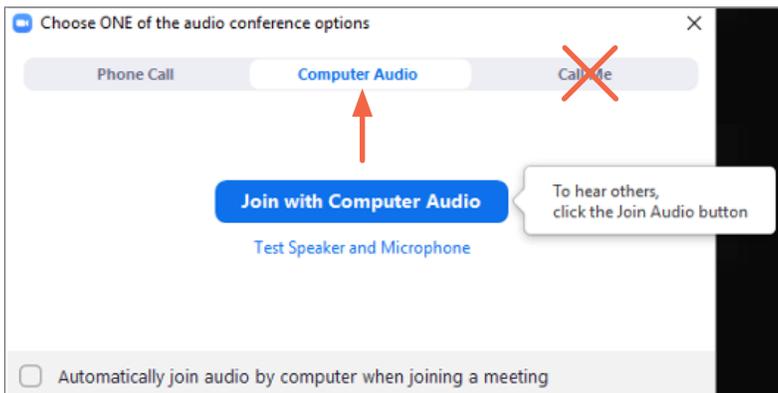
Here's how to join:

1. Click the link from your confirmation email to join. It will take you to the screen to the right.

Depending on your browser and security settings, this may function differently. It may begin when you **click 'Open Zoom' or you may need to 'download & run Zoom'**. Follow the prompts.



2. When Zoom opens/runs you will need to select how you would like to hear the meeting. Either through the speakers on your computer or through your phone which is often clearer. Do not select 'Call Me' as we do not have that capability.

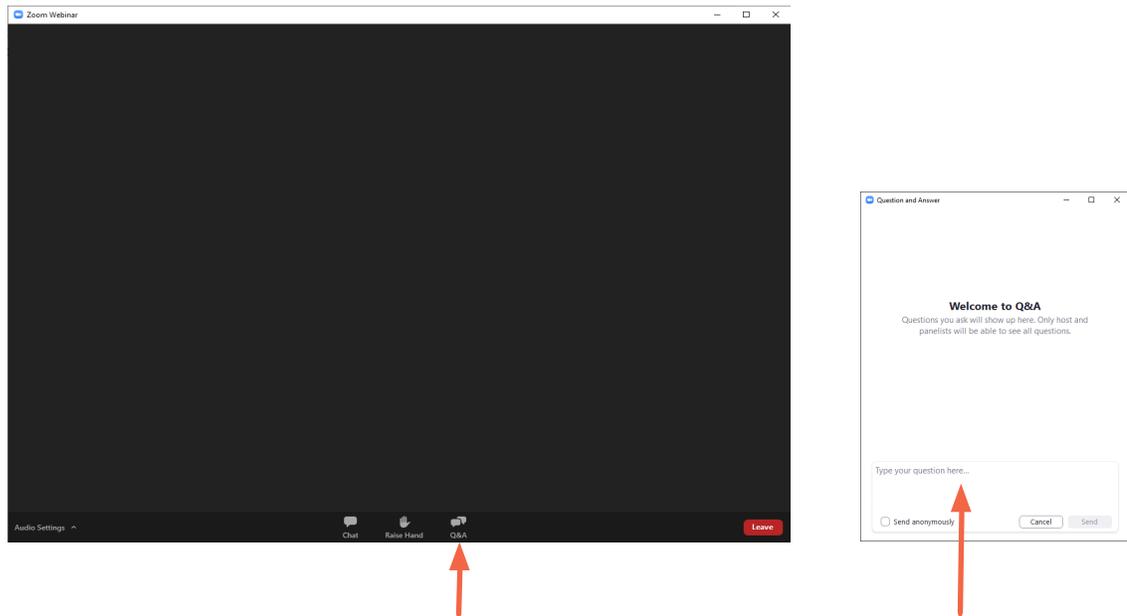


Call any number listed and enter the information from your meeting when prompted, followed by #. The Meeting ID will be unique to our AGM meeting and your Participant ID will be unique to you allowing you to vote.

Now you're in the meeting! Additional meeting controls on next page...

Just a few more tips:

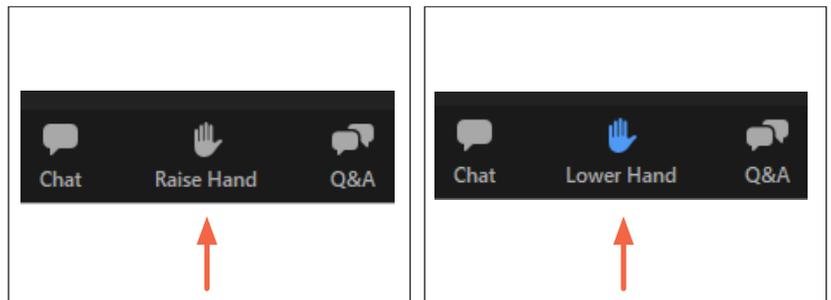
At the bottom of your screen, you will see some icons you'll need to participate. You may need to hover over this area for it to display.



During the meeting, there will be opportunity to ask questions. As all participants will be muted during the meeting, we request that you use the Question and Answer (Q&A) window to ask your questions. Simply click on the 'Q&A' icon to open the window where you can type in your question. Your question will be sent to the Panelists who will then answer at the appropriate time.

How to make or second a motion

When our speaker asks for a motion or second, simply click the 'Raise Hand' button at the bottom of your screen. The Panelists will call out the name of the first person in order to record in the meeting minutes. We ask that you then click 'Lower Hand' so you're ready for the next motion.



That's it!

Looking forward to 'seeing' you there.

NOTE: Unfortunately we are unable to provide technical support during the meeting. Please ensure you are familiar with Zoom prior to the meeting.